



MONTEREY COUNTY REGIONAL FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

AGENDA REGULAR MEETING January 24th, 2023 4:00 p.m. Closed Session 4:30 p.m. Open Session

MEETING LOCATION:

District Administration Offices, 19900 Portola Drive, Salinas, California 93908

The Monterey County Regional Fire District thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

1. CALL TO ORDER

- 1.1. Pledge of Allegiance
- 1.2. Roll call of Directors

2. CLOSED SESSION

2.1. Public Comment

The Board will take public comment on any closed session items. Speakers will be limited to no more than three minutes unless otherwise specified by the President of the Board.

2.2. Conference with Labor Negotiator- Government Code Section 54957.6

Agency Designated Representative: Lisa Charbonneau
Employee Organization: Administrative Bargaining Unit

3. RECONVENE THE OPEN SESSION

3.1. Call the meeting to order

4. CONSENT AGENDA

The matters listed under the Consent Agenda will be acted upon by one motion affirming the action recommended. There will be no separate discussion on items unless members of the Board, staff or the public request removal of the item for separate action.

- 4.1. [Approve Meeting Minutes of the Regular meeting of November 15, 2022.](#)
- 4.2. [Approve Monthly Financial Report for October, November, and December 2022. \(General Fund Reconciliation, Payroll Summary, Accounts Payable\)](#)
- 4.3. [Approve Board Policy 2023-01 Protected Sick Leave and Board Policy 2023-02 Family Care and Medical Leave and Pregnancy Disability Leave rescinding Board Policy 2021-02 and 2021-03.](#)
- 4.4. Adopt Resolution 2023-01 commending Fire Captain Larry Freitas.
- 4.5. Adopt Resolution 2023-02 commending Fire Fighter Ashley Sardina.

5. PUBLIC COMMENT

*The public may address the District Board concerning any item **not** on the Board's agenda but within the subject matter jurisdiction of the Board. Speakers will be limited to three minutes unless otherwise specified by the President of the Board. There can be no deliberation or action on items not on the agenda. The Board may refer a matter to staff or schedule discussion for a future meeting.*

6. REGULAR AGENDA

6.1. [Strategic Plan Strengths, Weaknesses, Opportunities and Threats \(SWOT\) workshop.](#)

Hold a public SWOT workshop to gain input from the Board and the public on the strengths, weaknesses, opportunities and threats for analysis, discussion and inclusion into a new five-year strategic plan.

6.2. [Update Record Retention and Destruction Policy and Authorize the destruction of Certain Records](#)

Adopt Board Policy 2023-03 Records Retention and Destruction, rescind Board Policy 2015-001 and adopt Resolution 2023-03, Resolution authorizing the Fire Chief to destroy certain records.

6.3. [Industrial Disability Retirement determination for Deano Lindsey, Steven Scarlett and Scott Fenton](#)

Receive report, discuss and:

1. Rescind Resolution 2022-35 and Adopt Resolution 2023-04 determining the industrial disability of employee Steven Scarlett; and
2. Rescind Resolution 2022-36 and Adopt Resolution 2023-05 determining the industrial disability of employee Scott Fenton.

6.4. [Authorization to surplus 47 Motorola Minitor radio pagers](#)

Adopt Resolution 2023-06, Resolution authorizing the surplus of 47 Motorola Minitor radio pagers.

6.5. [Update Job Descriptions for Deputy Chief, Division Chief, Administrative Assistant, Finance Officer and Human Resources Officer](#)

Review, discuss, and adopt updated job descriptions for the Deputy Chief, Division Chief, Administrative Assistant, Finance Officer and Human Resources Officer.

7. LABOR REPORTS

7.1. Local 2606

7.2. Administration Unit

8. CHIEF REPORT

8.1. Training and US&R- Chief Kamnikar

8.2. Fire Prevention and Fleet- Chief Anderson

8.3. EMS and Safety- Chief Reyes

8.4. Operations- Chief Ulwelling

8.5. Human Resources- Human Resource Officer Arreguin

8.6. Finance- Finance Officer Renwick

9. FUTURE AGENDA ITEMS

10. ADJOURNMENT

ADA COMPLIANCE

In compliance with the American Disabilities Act (ADA), disabled individuals requiring special accommodations to access, attend, or participate in District Board meetings, should contact the District Administrative Office, (831) 455-1828. To ensure that your request is granted please notify this office at least one business day prior to the scheduled public meeting.

In Compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 19900 Portola Drive, Salinas, California 93908 or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District during normal business hours.

Certification

I, Karry Kuntz, hereby certify that this agenda in its entirety was posted at least (72) hours prior to the January 24, 2023 Regular Meeting of the District Board of Directors at the District Administrative Offices, 19900 Portola Dr Salinas, CA 93908 and electronic posting on our website www.MCRFD.org

Karry Kuntz
Karry Kuntz, Clerk of the Board

Date 1/19/23